



Taylor Matousek

Graphic Designer

Photographer

Writer

**Experience**

## **Multimedia Asst., University Communications, University of Redlands, 2016-present**

- Design digital and print pieces for prospective students, current students, donors, and alumni
- Contribute photos and articles to *Och Tamale* alumni magazine and the University blog
- Photograph campus events
- Take headshots of faculty and staff
- Organize, keyword, prepare, and upload photos to University assets database
- Perform editing and proofreading tasks as needed
- Brainstorm and generate content for University social media platforms
- Make changes/additions to the University website using EPIServer

## **Marketing Asst., University Communications, University of Redlands, 2015-2016**

- Built budget spreadsheets
- Processed invoices

## **News Asst., University Communications, University of Redlands, 2014-2015**

- Wrote press releases

## **Freelance Graphic Designer/Photographer, 2016-present**

- **University of Redlands Theatre Arts Department, 2017**
  - Designed promotional materials for *The Laramie Project*
- **University of Redlands Studio Art Department, 2017**
  - Studio photography
- **Orland Unit Water Users' Association, 2017**
  - Designed new logo and stationery

## **Freelance cont.**

- **University of Redlands Studio Art Department, 2017**
  - Assistant-taught week-long art and writing class for high schoolers
  - Co-designed a booklet containing the students' work
- **Johnson Ung and Tessa Foster, 2017**
  - Senior portraits
- **University of Redlands Creative Writing Department, 2017**
  - Designed cover for *The Redlands Review* literary magazine
  - Co-edited fiction section
- **Monique Stennis, 2017**
  - Designed logo to enhance client's personal brand
- **Howard Family, 2016**
  - Family portraits
- **Owens Family, 2016**
  - Family portraits
  - Senior portraits
- **Aileen Flynn, 2016**
  - Senior portraits
- **Laura Pedrozo, 2016**
  - Documentary photography

## **Editor and Writer, AboutRedlands.com, 2017-present**

- Write content for website
- Edit and proofread content for website

# Education

Bachelor of Arts

Creative Writing and Studio Art (Graphic Design)

University of Redlands, 2018

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# Exhibitions and Honors

- **Senior Art Show**, University of Redlands, 2018
- **Vice President**, Sigma Tau Delta International English Honor Society, 2017-2018
- **Member**, Kappa Pi International Art Honor Society, 2017-2018
- **Six 1st place ribbons, one 2nd place ribbon**, Adult Amateur Photography Competition, Glenn County Fair, 2017
- **Five 1st place ribbons, one 2nd place ribbon, one 3rd place ribbon**, Adult Amateur Photography Competition, Glenn County Fair, 2016
- **One 1st place ribbon, three 2nd place ribbons, one 3rd place ribbon**, Adult Amateur Photography Competition, Glenn County Fair, 2015
- **Elizabeth Winifred Field Endowed Scholarship Recipient**, University of Redlands, 2015-present
- **Dean's List**, University of Redlands, 4.0 GPA, 2014-present
- **Presidential Scholarship**, University of Redlands, 2014-present
- **Achievement Award Scholarship**, University of Redlands, 2014-present
- **Sealbearer/Life Member**, California Scholarship Federation, 2014-present
- **Valedictorian**, Orland High School, 4.38 GPA, 2014



# Strengths and Interests



## Advanced

InDesign  
Photoshop  
Lightroom  
Bridge  
Canon

## Proficient

Illustrator  
Muse

- Writing, especially fiction
- Photography
- Typography
- Microsoft Office
- Editing
- Social media
- Letterpress
- Bookbinding
- Punctuality
- Tutoring
- Pretending I'm not an introvert
- Reading entire books in one sitting
- Working with children
- Indoor rock climbing
- Basketball
- Volleyball

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